

**ANNUAL GENERAL MEETING
17th August 2005**

Date/Time: Wednesday 17th August 2005, 1315 hrs

Venue: Capital Airport Group
Downstairs Conference Room
2 Brindabella Circuit
Canberra

Present: Refer to Attachment A

1. WELCOME

The Chairman, Alan Johnson, welcomed those present to the SIAA 2005 AGM. He also thanked Phil Diver, CEO of the Queensland Health Skills Development Centre, for his presentation on the issues facing the Healthcare sector, and capabilities of his facility.

Refer to Attachment A for a list of attendees.

2. APOLOGIES

Refer to Attachment A.

3. PREVIOUS MINUTES

The previous minutes of the AGM of 25th August 2004 were accepted (motion moved Alan Johnson, seconded Malcolm Bell – carried unanimously).

4. CHAIRMAN'S REPORT

Alan Johnson presented the Chairman's Report, consisting of the power-point presentation "SIAA 2005 AGM" (attached).

5. STRATEGIC PLAN

There were no questions during or after the presentation.

6. ELECTION OF EXECUTIVE COMMITTEE MEMBERS

Nomination forms were received, as listed in Attachment B.

Prior to the election, the numbers of Members of the Executive, (excluding the Secretary) was set to 10 (motion moved Alan Johnson, seconded Malcolm Bell – carried unanimously)

There being no contested positions, and upon an enquiry of those present, no objections, the nominated members were elected to the Executive Committee, and therefore the Board of SIAA Ltd.

Name	Organisation	Position
Alan Johnson	CAE Australia	Chairman
Adrian Smith	Sydac	Deputy Chairman
Lex Trotman	Thales Training & Simulation	Treasurer
Brendan Flanagan	Southern Health (Victoria)	Member
Malcolm Bell	Thales Training & Simulation	Member
Peter Robinson	Qantas	Member
Terry Stevenson	Raytheon Australia	Member
Mather Mason	DSTO	Member (non voting)
Phil Wallace	Learning Systems Analysis	Member

7. BUDGET AND PROGRAMS

Refer to the budget in the Chairman’s presentation. Highlights are:

Operating Expenses

Executive officer (SIAA & SimTecT)	\$70,000
Insurance / Fees / Expenses	\$25,000

Existing budgetary commitments

Best paper awards	\$9,000
Web-site Redevelopment	\$2,500
Learning & Development Officer	\$60,000
Meeting Costs	\$2,000
SISO Working Group	\$60,000

Sub-Total **\$81,000**

Proposed new budgetary commitments

Student promotion	\$20,000
Standards support	\$20,000
Civil Aviation SIG facilitation	\$3,000

Revenues

Membership fees and interest	\$45,000
SimTecT 2005 surplus	\$41,500

Profit / Loss **-\$132,500**

The budget was accepted (motion proposed Phil Wallace, seconded Tony Landers – carried unanimously).

8. MEMBERS’ MOTIONS

8.1. Members’ Fees

It was proposed, and accepted, that Members’ fees remain at the same levels (motion proposed Peter Hill, seconded Adrian Smith – carried unanimously).

9. OTHER BUSINESS

9.1. Appointment of the Auditor

Robert Mitchell & Company were re-appointed as auditor.

(motion proposed Peter Hill, seconded Malcolm Bell – carried unanimously).

9.2. General Comments

Supporting a comment from Tony Landers, Alan Johnson strongly urged all members of the simulation industry to become at least Associate Members.

Responding to a question about the plans to make the Professional Development activities self-supporting by the end of the financial year, Phil Wallace noted that the recent Certification paper had some funding options. Tony Landers suggested that the SADIE program, a Commonwealth initiative, and run out of DMO, be investigated.

Meeting Closure

The Annual General Meeting was closed at 14:15.

Alan Johnson
Chairman

Peter Hill
Secretary

Attendees:

Surname	First	Organisation
Bell	Malcolm	Thales
Bhalla	Jawahar	CAE Australia
Cantwell	Peter	Tenix Defence
Doyle-Bogicevic	Alex	Ball Solutions
Diver	Phil	Queensland Health Skills Development Centre
Fairleigh	Mark	AEROSIM SSO
Garrett	Shane	Garrett Learning & Development
Guscott	Charles	CAE Australia
Hardtke	Fred	Raytheon Australia
Hill	Peter	Simcon Services
Hoffman	David	ADI
Johnson	Alan	CAE Australia
Landers	Tony	Thales
MacDonald	Ross	Rockwell Collins Australia
Mason	Mather	DSTO
Melvin	Mark	KESEM
Ryan	Peter	DSTO
Schmidt	Geoff	Adacel Technologies
Smith	Adrian	Sydac
Steel	Duncan	Ball Solutions
Trotman	Lex	Thales Training & Simulation
Wallace	Philip	Learning Systems Analysis
White	Cliff	Australian Defence Simulation Office
Wittwer	Ralph	AEROSIM SSO, DoD

Apologies:

Surname	First	Organisation
Austin	Tony	Defence Health
Arnott	Shane	Boeing Australia Ltd
Geracitano	Angus	Concurrent Computer Corporation
Hingston	Craig	Concentric
Hutchinson	William	Thomas Electronics
McFarlane	Darren	Defence - ADSO
Robinson	Peter	Qantas
Stevenson	Terry	Raytheon Australia
Stone	Mick	Defence 285SQN
Trestrail	Bill	S&G
Whitfield	Adam	SMA (Operations)
Zeltzer	Rob	Tenix Defence

SIAA Executive Committee Nominations

Person	Organisation	Chair	Deputy	Treasurer	Secretary	Committee	Nominated	Seconded
Adrian Smith	Sydac		√				Alan Johnson	Peter Hill
Alan Johnson	CAE Australia	√					Adrian Smith	Peter Hill
Brendan Flanagan	Southern Health					√	Peter Hill	Alan Johnson
Lex Trotman	Thales			√		√	Peter Hill	Adrian Smith
Malcolm Bell	Thales					√	Phil Wallace	Lex Trotman
Mather Mason	DSTO					√	Alan Johnson	Adrian Smith
Peter Robinson	Qantas					√	Alan Johnson	Adrian Smith
Phil Wallace	Learning Systems Analysis					√	Malcolm Bell	Peter Hill
Terry Stevenson	Raytheon Australia					√	Peter Hill	Alan Johnson