



Australian Society for Simulation in Healthcare
A chapter of Simulation Australia Ltd ABN 13 087 862 619
AGM MINUTES

MEETING DETAILS	
Meeting Title	Annual General Meeting for the Australian Society for Simulation in Healthcare
Date:	Wednesday 1st of September, 2010
Time:	5:00pm – 6:00pm
Venue:	Hilton on the Park- Melbourne - Ballroom 1
Invitees	All members of ASSH
Chair	Brendan Flanagan
Minutes	Andrea Coulsell
Attendees: Brendan Flanagan, Marcus Watson, Graham Beaumont, Peter Hill, Michelle Kelly, Andrea Coulsell, Katie Walker, Brian Jolly, Jan Roche, Kirsty Freeman, Christopher Churchouse, Cate McIntosh, Del Edwards, Dylan Campher, Julian van Dijk, Andrea Lloyd, Peter Cosman, Monica Peddle, Stephanie O'Regan, Lisa McCoy, Leone English, Natalie Smith, Gary Eves, Pauline Lyon, Patrick Cregan, Matt Shuber, Phil Byth, Robyn Endre, Stuart Dille, Serena Ayers, Mark Tahmindjis, Rob Frengley, Cyle Sprick, Harry Owen, Lucas Tomczak, Lyn Tayler, Mary Patterson, Michael Seropian (38)	
Apologies: Susie Lord, Rosalind Bull, Debra Nestel	
Item	Minutes
1.	Brendan welcomed all members to the 3rd AGM of ASSH.
2.	Apologies were noted
3.	Brendan introduced current office bearers and members of good standing in attendance for 2009/10 and acknowledged committee members who were resigning.
4.	<p>4.1 Brendan advised of the new Executive committee structure, the appointment of new Members of Good Standing - Kirsty Freeman, Julian van Dijk and Dylan Campher - and the new office bearers</p> <p>4.2 ASSH now has 330 members. The SimTecT Health 2010 registration fee included a 12 month complimentary membership. Over 140 new memberships were gained via this process.</p> <p>4.3 An update was provided on the transition of SIAA into the new body, Simulation Australia Ltd, as ASSH is a chapter of the SIAA. At the SIAA AGM in June 2010, a new constitution was ratified, with SIAA transitioning to Simulation Australia Ltd (SA). As part of this transition, ASSH now becomes a Special Interest Group of Simulation Australia Ltd.</p> <p>In terms of recent activities including engagement activities:</p> <p>4.4 ASSH is represented on the Health Workforce Australia National Simulated Learning Environments Expert Reference Group (ERG) by Leonie Watterson, Michelle Kelly and Brendan Flanagan.</p> <p>4.5 ASSH has a Professional Certification Working Party, chaired by Harry Owen. The aim of the working group is to provide a valid pathway by which individuals can be certified as a simulation professional recognised by the industry, government and all other organisations associated with healthcare education and training. The working party is using a framework previously developed by the SIAA as a reference tool for this work. Status - Work in progress.</p> <p>4.6 The issue of the establishment of ASSH Special Interest Groups (SIGs) is being addressed by Rosalind Bull and Michelle Kelly from the ASSH Exec. A draft plan is in place. As a prelude to the establishment of a Paediatric SIG the SimTecT Health 2010 conference for the first time included a Paediatrics Breakfast session (Chair Marino Festa) and a concurrent session held within the program. There has also been interest in forming a Rural Special Interest Group.</p>

	<p>4.7 Brendan briefed the meeting on the importance of SSH affiliations which are many and varied including Board of Directors, Accreditation, Education, Research. Brendan advised that Katie Walker is Co-Chair of the first ever Asia-Pacific Simulation meeting to be held in Hong Kong in May 2011.</p> <p>4.8 Other engagement activities include:</p> <ul style="list-style-type: none"> - Leonie Watterson represents ASSH on the Enhanced Medical Education Advisory Committee (EMEAC) - On June 3, 2010 representatives from ASSH and HWA met with representatives of the SSH Accreditation Committee in Brisbane - Brendan Flanagan gave a presentation to the New Zealand Association for Simulation in Healthcare (NZ ASH) AGM in June 2010 - Marcus Watson represented ASSH at the International Simulation Summit in London, August 4-6th 2010.
5.	<p>Graham Beaumont presented the Treasurer's report covering the Financial period from 1 July 2009 to 30 June 2010. Graham also provided the budget details for 2010-2011. Graham advised that while the ASSH financial position is good, it was very important for ASSH to build extra funds in the future.</p>
6.	<p>6.1 Marcus Watson as the Chair Elect provided an update on the next 12 months. He advised of the very exciting phase with federal government investment in simulation nationally and ASSH's continuing key advocacy role as the peak body in healthcare simulation. It is very important the SimTecT Health conference continues to grow. Marcus discussed the importance of communication with members and a regular newsletter will be produced. The newsletter will provide updates on the activities being carried out within the simulation community Action: Marcus asked that all members consider sending in stories for publication.</p> <p>6.2 The website was discussed at length and a major priority is to have an interactive website. There is currently some discussion on leveraging off SSH website functionality. Action: Peter Hill</p> <p>6.3 Patrick Cregan briefed the meeting on the idea of putting a promotional video onto You Tube idea to generate broad support for simulation, based on the example of a video previously developed by the NSW Cancer Research Council. Action: Marcus will pursue this idea.</p> <p>6.4 Plans for the 2011 SimTecT Health conference were unveiled with the conference moving to the Sydney Hilton Hotel on Monday the 12th September to Thursday the 15th September 2011.</p> <p>6.5 The ASSH Executive meeting schedule for 2010/2011 was tabled. Dates are:- Thursday 11th of November 2010 (2-3pm) Thursday 10th of March, 2011 Thursday 14th of July, 2011 Wednesday 14th of September, 2011</p> <p>Teleconference: Times to be advised and dates subject to change</p>
7.	<p>Marcus asked for questions from the audience. Harry Owen would like the newsletter to include a HWA/ERG status report.</p> <p>Gary Eves offered that corporate memberships could be expanded as a way of improving the financial position of ASSH.</p> <p>Julian van Dijk spoke about the importance of technology and he thought a key initiative was getting the website updated. A web based system is more responsive and it is essential to communicating with the community at large. Julian van Dijk and Peter Hill to discuss further.</p> <p>Other questions Opportunities to lobby Colleges? What happened to the NTS pilot program?</p> <p>Any news items for ASSH newsletter to be sent to Marcus Watson.</p>

Meeting closed at 6pm