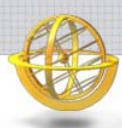


Simulation Australia Ltd


Annual General Meeting 2010

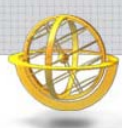
17 September 2010





SA Annual General Meeting – Agenda

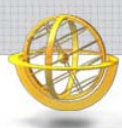
- 
- A decorative graphic on the left side of the slide, consisting of three circular icons stacked vertically. The top icon shows a globe, the middle icon shows a hand holding a pen, and the bottom icon shows a hand holding a pen. The icons are faint and overlaid on a grid pattern.
- **Apologies**
 - **Acceptance of 2009 Minutes**
 - **Chairman's and Treasurer's Reports**
 - **Budgets and Programs**
 - **Election of Board Members for 2010/2011**
 - **Members Motions**
 - **Other Business**



Apologies - Board

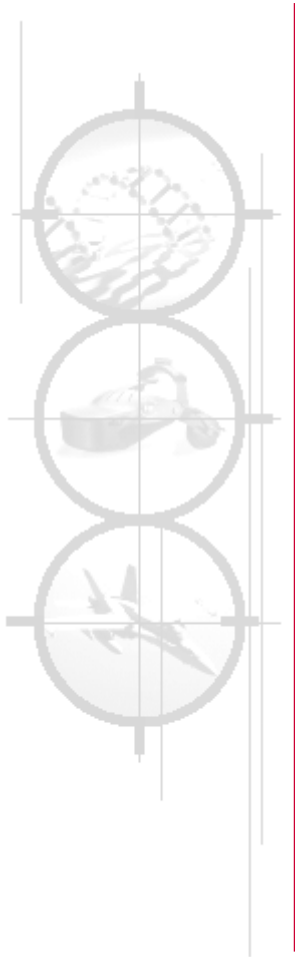
- **Adrian Smith**
- **Peter Cantwell**
- **Brendan Flanagan**
- **Nigel Chong**
- **Saeid Nahavandi**

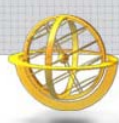




Members Motion - Acceptance of 2009 Minutes

- **Motion:**
 - ***To accept the 2009 AGM Minutes***
 - **Moved: Peter Hill**
 - **Seconded: Adrian Smith**





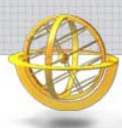
Chairman's Report - Operations

Membership

– Corporates increasing; ASSH Individuals growing –

	2008	2009	2010
• Full Members / ASSH	16 / 4	11 / 1	14 / 1
• Associate Members / ASSH	23 / 6	21 / 4	27 / 7
• Individual Members * / ASSH	46 / 32	35 / 146	32 / 450

• * Includes Students

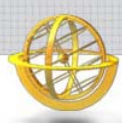


Members

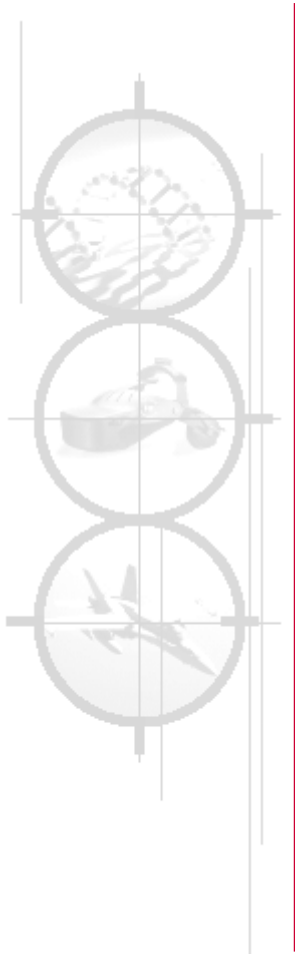
New Corporate Members

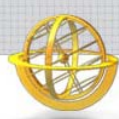
- **Canberra Institute of Technology - ASSH**
- **Deakin University**
- **Flinders University Rural Clinical School - ASSH**
- **Insight Acumen**
- **Kyron Audio**
- **TAG Systems Australia**
- **Townsville Hospital - ASSH**
- **VR Space**





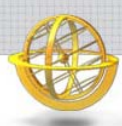
Members – Corporate (was Full)





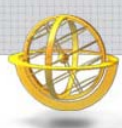
Members - Corporate (Associate)



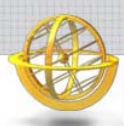


Members - Corporate (Associate) - ctd

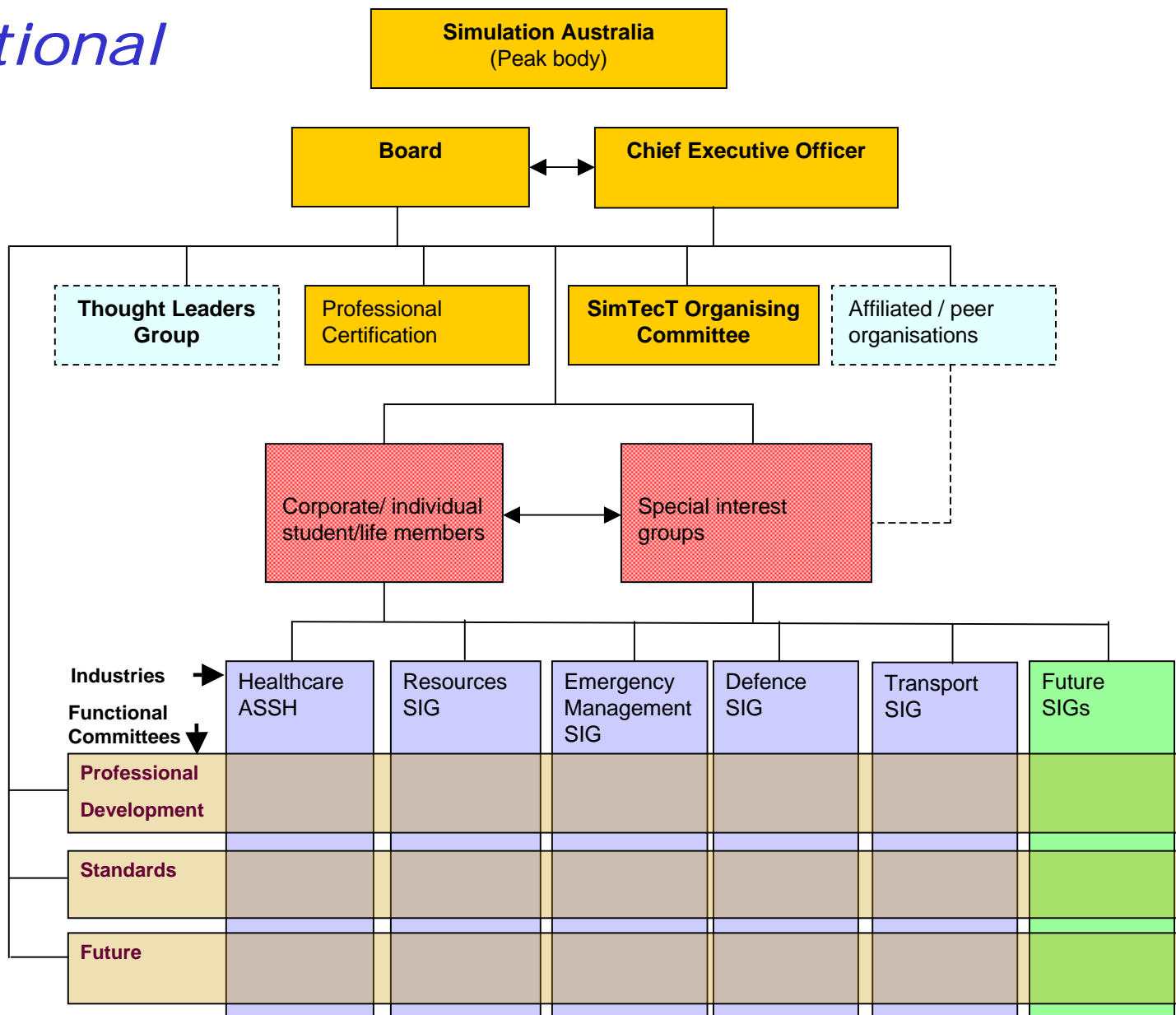


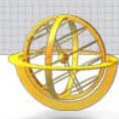


Strategic Plan for going forward as a peak body



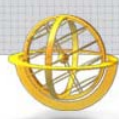
Organisational structure



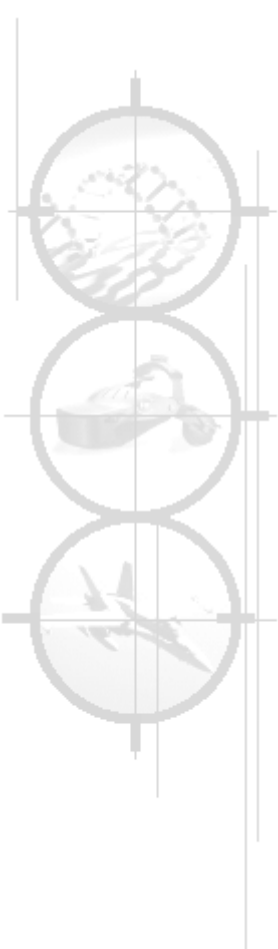


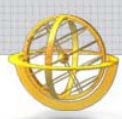
Strategic Plan - Progress Summary

- 
- **Strategic Plan Approved at 2009 AGM**
 - **Funding proposal from South Australian government agreed (subject to satisfactory negotiation)**
 - **Potential Adelaide Head Office locations identified**
 - **Advertisements for CEO in “The Australian” and “Adelaide Advertiser”**
 - **Telephone and in-person interviews conducted**
 - **Preferred candidate withdrew**
 - **Re-interviewing from the short-list**



Strategic Plan – Constitution Changes – approved 1 June 2010

- 
- **Name of Company – Simulation Australia**
 - **Principal Objects of the Company – as per Strategic Plan**
 - **Member classes - Corporate, Individual, Student, Life**
 - **All members can vote – previously just “Full”**
 - **Special Interest Groups (SIG) – rather than “Chapters”**
 - **The Board - Directors able to be appointed from outside membership**
 - **CEO is link between SIGs and the Board**

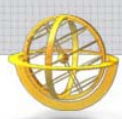


Chairman's Report - Engagement



- **Associations**
 - **National Center for Simulation membership**
 - **Society for Simulation in Healthcare membership**
 - **Modelling and Simulation Society of Australia and New Zealand**
 - **International Training & Simulation Alliance**
 - **Simulation Interoperability Standards Organisation**
- **Federal Government**
 - **Defence - ADSO**
 - **Representatives on the Health Workforce Australia advisory committee**
- **State Governments**
 - **South Australian DTED**





Chairman's Report – SIGs - ASSH

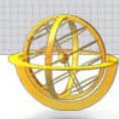


Australian Society for Simulation in Healthcare (ASSH)

- **Executive**

- **Chair:** Dr Marcus Watson
- **Chair Elect:** Prof. Brian Jolly
- **Past Chair:** Dr Brendan Flanagan
- **Treasurer:** Dr Leonie Watterson
- **Project Officer:** Andrea Coulsell
- **SA Rep:** Peter Hill
- **Members:** 7 others



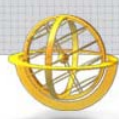


Chairman's Report – SIGs – ASSH Memberships



Category	Number
Members – Individual	305
Members – Corporate	1
Members – Associate	4
Total	310

Strong growth in membership numbers – this time last year 180 members. Over 140 new memberships gained via SimTecT Health 2010 conference registration fee => **450 members**

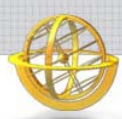


Chairman's Report – SIGs – ASSH Engagement Activities



- ASSH is represented at the National Simulated Learning Environments Expert Reference Group (ERG) by Leonie Watterson, Michelle Kelly and Brendan Flanagan
- Leonie Watterson represents ASSH on the Enhanced Medical Education Advisory Committee
- June 3, 2010 - meeting with SSH Accreditation Committee reps Dr Mary Mancini and Janice Palaganas to discuss SSH accreditation process and relevance to Australia and NZ
- June 19, 2010 - Brendan Flanagan presentation NZ ASH AGM
- August 4-6, 2010 - Marcus Watson represented ASSH at an International Simulation Summit in London



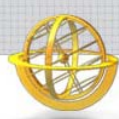


Chairman's Report – SIGs – ASSH SSH Affiliations



- **Brendan Flanagan**
 - Board of Directors
- **Cate McIntosh**
 - Accreditation Committee
- **Debra Nestel**
 - Education Committee
 - Research Committee
- **Katie Walker**
 - Executive Committee Instructor Certification committee
 - Co-Chair Affiliations Committee
 - Co-Chair Asia-Pacific Simulation Meeting Hong Kong May 2011
 - Oversight Committee





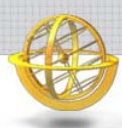
Chairman's Report - SIGs - ASSH SimTecT



SimTecT 2010 Health Conference – Melbourne

- 30 August – 2 September 2010
- Convenor – Dr Cate McIntosh
- Increased sponsorship and exhibition

	2010	2009	2008	2007
Registrations - Full	221	224	199	162
- Day	57	58	74	12
- Student	9	14	14	8
Workshops	167	158	256	60
Exhibition Booths	21	12	9	5
Papers / Posters	100	100	60	47
Gross Surplus	~\$50k	~\$40k	\$70k	\$19k



Chairman's Report – SIGs – ASSH SimTecT



Monday 12 September – Thursday 15 September 2011 • Sydney Hilton Hotel, Sydney Australia

Simulation Education Innovation Health
CONFERENCE 2011 PATIENT CENTRED SIMULATION

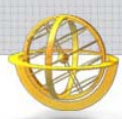
THE ANNUAL CONFERENCE OF THE AUSTRALIAN SOCIETY FOR SIMULATION IN HEALTH CARE (ASSH)



SimTecT 2011 Health Conference – Sydney

- 12-15 September 2011





Chairman's Report – SIGs - Defence

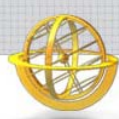


- **Committee**

- **Executive**

- **Chair / SA Board Rep:** Daniel Munro
- **Deputy Chair:** John Dawson
- **Treasurer:** Dawn Hayter
- **Secretary:** James Briggs
- **Committee Member:** Shane Arnott
Greg Barsby
- **Advisory (Proposed):** Selected Senior Defence members

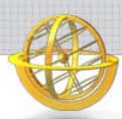




Chairman's Report – SIGs – Defence

- Enhanced relationship with SEWG. Chair of Defence SIG also Co-Chair of SEWG
 - SEWG to be held on 12 Nov 2010
- New committee to define activities for CY2011
 - Community of Interest Demonstration at SimTecT
 - Quarterly Newsletter
 - Stakeholder engagement
- MoU with DIISR JSF ICT
 - Standing agenda item for monthly SIG meetings
 - Bi-Annual meeting focused on issues central to JSF ICT (export, international engagement etc)
 - Opportunity to inform Government of SA activities
 - Entry point to task SA with DIISR sponsored activities





Chairman's Report – SIGS Resources and Infrastructure



Derek Hunter as Chair

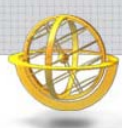
Developed 6-month plan

Developed White Paper – released at SimTecT 2010

Plans

- **Promotion of White Paper to governments**
- **Produce Business Plan**
- **Produce Activity Plan**



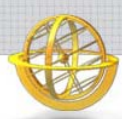


Chairman's Report – SIGS Emergency Management

Nick Howden as Chair

- **Symposium held at SimTecT 2010**
- **Planned local meetings – speaker + networking**
- **Engagement with Operational Community (through bodies such as AFAC Sim Grp)**





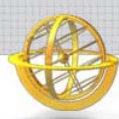
Chairman's Report – SIGs Transport



– Tony Mildred as Chair

- Analysed Rail and Road sectors for opportunities for adding value to members
- Developing action plan





Chairman's Report - SimTecT

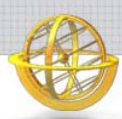
SimTecT 2010 Conference – Brisbane

- **SimTecT Committee**
 - **Organising Committee Chair – Ms Deanna Hutchinson**



	2010	2009	2008	2007
Registrations - Full	275	354	317	410
- Day	65	46	49	27
- Student	20	16	13	8
Workshops	157	149	220	222
Exhibition Booths	33	49	50	50
Papers - Refereed	29	43	34	43
- Unrefereed	41	56	46	63
Gross Surplus	~\$80k	\$116k	\$120k	\$153k

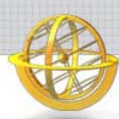




Chairman's Report – SimTecT 2011



- **Melbourne, 30 May to Thursday 2 June, 2011**
- **Strategy Development – InQition (Deanna Hutchinson)**
- **Engagement with major stakeholders**
- **Adding value to delegates and exhibitors**
- **Training, and Concept Development and Operational Support streams**

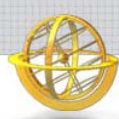


Chairman's Report – Professional Development

Professional Certification

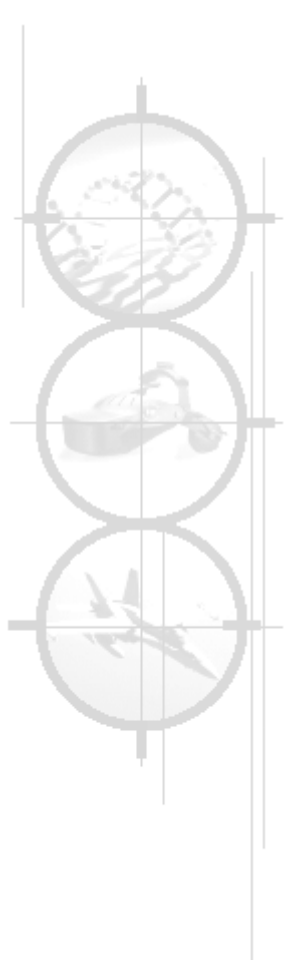
- **9 new program members in FY09/10 – now 43 in total**
- **Skill Groups:**
 - **Instructional Systems (Available)**
 - **Systems Engineering (Available)**
 - **Maintenance Support (Available)**
 - **Non-Specific (Under development to provide a group for all those who do not consider themselves as applicable to the above skill groups)**

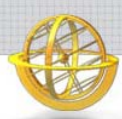




Chairman's Report - Professional Development

- **Introduction to Simulation Seminar**
 - Run 3 times in past 12 months
 - Next – October, Sydney
- **Mr Shane Garrett continues as part-time Learning and Development Officer**
- **Plans**
 - Annual program of professional development activities
 - Advanced Practitioner Certificate under development
 - Arrangements being drafted for interaction with SIGs and better coordination with SimTecT Workshops

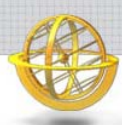




Chairman's Report - Standards

- **Chair – Michael McGarity**
- **We have updated our relationship with SISO**
 - Corresponding Terms of Reference
- **SISO Australian Standing Study Group**
 - Plan being developed for future engagement
 - Inaugural “Body of Knowledge” prize awarded
- **Relationship with Standards Australia IT-031 is ongoing**



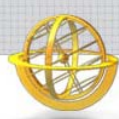


Treasurer's Report – Financial – June 2009*

	Jun-09*	Jun-08	Change
Assets			
Total Assets	\$711,364	\$ 481,634	\$229,730
Liabilities			
Total Liabilities	\$110,287	\$10,674	\$99,613
Net Assets	\$601,077	\$470,960	\$130,117
Total Equity	\$601,077	\$ 470,960	\$ 130,117

*June 2010 Figures not yet available

Note: Includes SimTecT Working Capital



Treasurer's Report – Budget for 2010/11

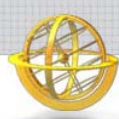
- **Process**

- **Treasurer and Executive Officer constructed a 5-year model:**

- **Conservative increases in membership and SimTecT surpluses**
- **Constrained expenses in accordance with revenue**

- **Used Year 1 to construct the FY2010/11 Budget**





Treasurer's Report - Budget for 2010/11

• **Income**

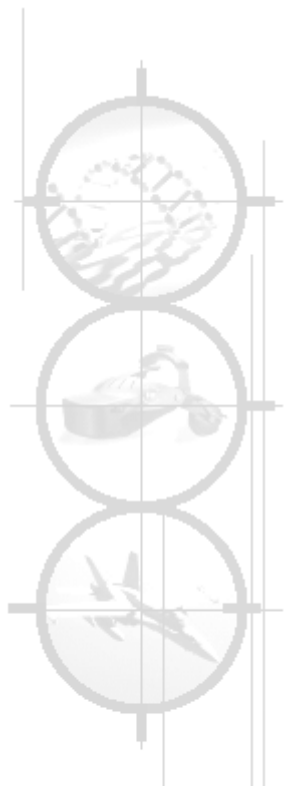
- **Membership based on 25 Corporates at \$5,000 each**
 - **This is a transitional arrangement until a full sliding scale is introduced**
 - **Entitles them to a number of free Certification and Courses**
- **External Funding - \$90k based on SA Gov offer**

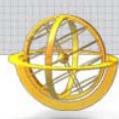
• **Expenses**

- **CEO to be hired in February**
- **CEO will also do Admin for this FY**
- **ASSH Project Officer included**

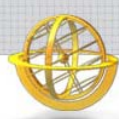
• **SIGs**

- **Exact membership fees, SimTecT income and operating costs to be negotiated**

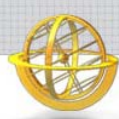


*2010/11 SA Proposed Budget - Net Income*

Item	FY2009/10		FY2010/11
	Actual	Budget	Budget
Net Income (after Cost of Sales)			
Subscriptions - Simulation Australia	\$6,145	\$37,065	\$131,670
Subs - ASSH for SimAus	\$4,855	\$4,005	\$22,055
Subs - ASSH for ASSH	-\$11,091	-\$8,044	\$10,972
Subs - ASSH for SSH	\$23,838	\$22,298	\$17,111
SimTecT 08	\$40,229	\$40,229	\$0
SimTecT 09	\$139,526	\$131,550	\$0
SimTecT 09 Health	\$52,785	\$39,700	\$0
SimTecT 10	-\$52,188	-\$39,350	\$65,000
SimTecT 10 Health	-\$5,654	-\$19,500	\$46,000
SimTecT 11	-\$15,600	-\$1,000	-\$80,424
SimTecT 11 Health	\$0	\$0	-\$6,000
SimTecT 12	\$0	\$0	\$0
SimTecT 12 Health	\$0	\$0	\$0
Workshops & Seminars	-\$8,670	\$1,878	\$0
Certification	-\$2,124	-\$553	-\$10,080
DoHA Project	\$0	\$0	\$0
ASSH Project Officer Funding	\$0	\$50,000	\$0
External Funding	\$0	\$0	\$90,000
Interest / Miscellaneous	\$8,026	\$4,693	\$6,829
Total Gross Profit	\$180,076	\$262,971	\$293,133

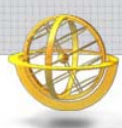
*2010/11 SA Proposed Budget - Development*

Item	FY2009/10		FY2010/11
	Actual	Budget	Budget
Development			
Simulation Australia Re-branding	\$0	\$8,000	\$0
Meeting Costs	\$3,815	\$5,945	\$12,000
Web-site / emailing	-\$11	\$2,123	\$2,127
Marketing	\$0	\$5,000	\$10,000
Travel for CEO and Thought Leaders	\$0	\$0	\$12,000
Newsletter	\$0	\$11,000	\$22,000
Best Paper & Achievement Awards	\$11,529	\$12,000	\$7,000
University Curriculum Development	\$1,930	\$0	\$0
Standards	\$0	\$6,425	\$17,480
Professional Dev - Labour	\$2,111	\$28,806	\$32,720
Professional Dev - Material	\$593	\$4,800	\$10,000
Defence SIG	\$375	\$22,000	\$7,876
Emergency Management SIG	\$1,950	\$7,500	\$1,125
Resources / Infrastructure SIG	\$1,588	\$5,600	\$1,125
Transport SIG	\$375	\$1,350	\$1,125
Economic Benefit Consultancy	\$0	\$0	\$0
History of Simulation	\$375	\$10,000	\$0
Total Development	\$24,630	\$130,549	\$136,578



2010/11 SA Proposed Budget - Expenses

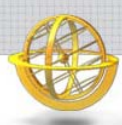
Item	FY2009/10		FY2010/11
	Actual	Budget	Budget
Operating Expenses			
Bank and Accounting Fees	\$8,468	\$8,246	\$9,926
Insurance	\$8,015	\$7,611	\$10,000
Legal / ASIC Fees	\$13,565	\$10,000	\$4,060
Other Memberships	\$0	\$0	\$1,000
Chief Exec Officer - Full-time	\$8,975	\$0	\$47,688
Admin Officer - 2 days / week	\$0	\$0	\$0
CEOs operating travel and entertaining	\$0	\$0	\$12,000
Exec Officer - Labour - SimAus	\$39,896	\$43,125	\$24,000
Exec Officer - Material	\$1,670	\$5,342	\$800
Office - Rent	\$0	\$0	\$10,000
Office - Out-goings	\$0	\$0	\$600
Office - Consumables / Stationery	\$0	\$0	\$2,520
IT Hardware + Software	\$0	\$0	\$10,000
ASSH Project Officer	\$30,945	\$49,542	\$40,000
ASSH: Executive Officer Labour	\$1,738	\$2,699	\$1,000
ASSH: Direct Materiel	\$3,507	\$3,054	\$11,100
ASSH: SSH Coupons Bought / Used	\$19,417	\$24,446	\$17,176
ASSH: Overhead Cost Recovery	\$2,275	\$1,500	\$0
Total Expenses	\$138,470	\$155,564	\$201,870
Net Profit / (Loss)	\$16,976	-\$23,143	-\$45,315



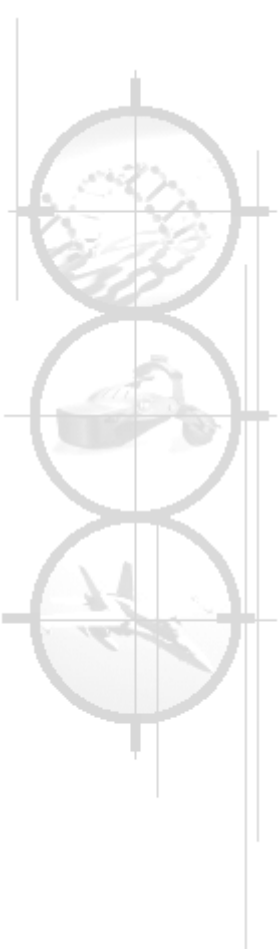
Members Motion – Endorse the Budget

- **Motion:**
 - ***To endorse the FY2010/2011 Budget***
 - **Moved: Peter Cantwell**
 - **Seconded: Peter Hill**

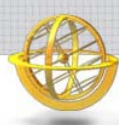




Board Elections – Current Board

- 
- **Chair – Alan Johnson ***
 - **Deputy-Chair – Adrian Smith**
 - **Treasurer – Peter Cantwell ***
 - **Members**
 - **Mr Phil Diver ***
 - **Mr Daniel Munro**
 - **Mr Philip Swadling**
 - **ASSH Representative**
 - **Dr Brendan Flanagan ***

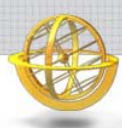
 - *** Retiring**



Board Elections

- **Positions**
 - **Positions (nominated in Constitution)**
 - Chair
 - Deputy-chair
 - Treasurer
 - **Members**
 - 6 Board Members (including the CEO)
- **Election to Board**
 - **Member Voting Rights**
 - Corporate (Full & Associate), and Individual members each have one vote
 - Vote required where *highlighted*
 - **Returning Officer**
 - Executive Officer (Mr Peter Hill)



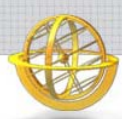


Executive Elections

Name	Organisation	Position
Adrian Smith	Sydac	Chair
Andrew Rankin	CAE Australia	Deputy Chair, Member
Philip Swadling	Thales Australia	Deputy Chair, Member
Nigel Chong	University of Tasmania	Member
Daniel Munro	PAR Technology	Member
Saeid Nahavandi	Deakin University	Member
Andrew Smith	Laerdal Australia	Member
Marcus Watson	Queensland Health Skills Centre	Member

Treasurer?

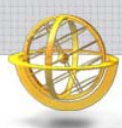




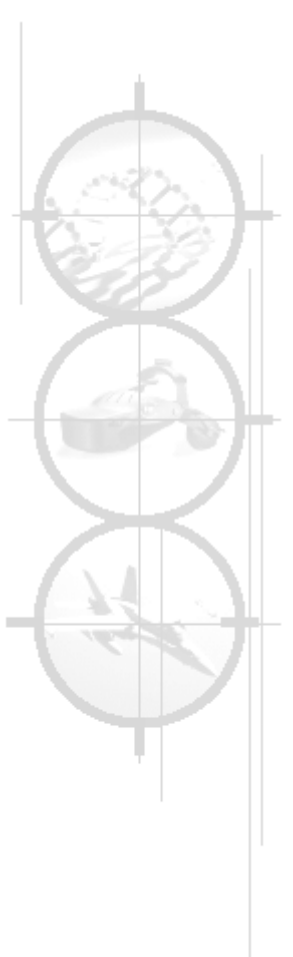
General Business

- **Appointment of the Auditor**
- ***Move that the SA appoints Darshan Dhillon (the accountant from the previous Robert Mitchell & Company)***
- **Moved: Peter Hill**
- **Seconded: Peter Cantwell**
- **Other Members' Motions?**

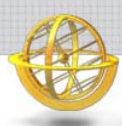




Other Business



- **SA / DIISR MOU – Daniel Munro / David Lawrence**



*Closure of Simulation
Australia 2010 AGM*

