



**The Royal Australian
and New Zealand
College of
Obstetricians and
Gynaecologists**

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Excellence in Women's Health

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19 August 2009

Ms Andrea Coulsell
SimTect Health 2009
Organising Committee
Email: ProjectOfficer@siaa.asn.au

Dear Andrea

**SimTect Health 09 Simulation Conference
Melbourne, VIC – 7-10 September 2009**

Thank you for your letter regarding RANZCOG accreditation of the above meeting.

The **pre-conference workshop** “Obstetric Simulation: Make the Right Way the Easiest Way” facilitated by Tim Draycott on 7 September 2009 has been approved as a **RANZCOG Approved O&G Meeting** and eligible Fellows of this College will earn **4 CPD points in the meetings category** for attendance.

In order for Fellows/Subspecialists to claim points for attending your meeting, they will need to keep evidence of their attendance. Please provide a **Certificate of Attendance**, (similar to the one attached but using your meeting’s details) to Fellows/Subspecialists who attend. It would need to show the registrant’s name, meeting title and dates, and the number of points it was approved for.

However the **SimTect Health 09 Simulation Conference** does not meet the criteria for RANZCOG accreditation. The criteria is that the scientific content must be at least 50% Obstetrics and Gynaecology.

Even though your conference has not been RANZCOG accredited, Fellows of this College can claim points for attendance at this meeting under the *Other Meetings* category on the basis of 1 point per hour of educational activity. Please note that these Fellows are required to keep their own Continuing Professional Development (CPD) records and therefore will need to keep evidence of their participation such as a Certificate of Attendance.

If you have any queries I can be contacted on *tel: 03 9412 2933, fax: 03 9419 7817 or email: mkan@ranzcog.edu.au*.

With best wishes for a successful meeting,

Yours sincerely

May Kan
Continuing Professional Development Officer

Enclosure

(EXAMPLE ONLY - 1 Day attendance)

<insert your logo/crest/emblem/ letterhead here, if applicable>

This is to certify that

.....
attended the

<insert title of meeting>

held at

<insert venue/location of meeting>

on

<insert date of attendance>

This meeting has been approved for

***<insert no of points approved>* CPD points**

in the Meetings category of the

Continuing Professional Development (CPD) Program

of

The Royal Australian & New Zealand College of
Obstetricians and Gynaecologists

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Chairman, Organising Committee